

### **POSITION OVERVIEW**

Job Title: **AVP, Finance**  
Business Title: *AVP, Finance – Chief of Staff*  
Job Code: AVP, FP&A  
FLSA Status: Exempt  
Department: Practice Operations  
Reports to: Jaime Larsen  
Location: Remote  
Draft Date: 6/4/2026  
Revision Date: 6/4/2026  
Approved By: Melissa Ford  
Role: People Leader

### **POSITION SUMMARY**

Radiology Partners is looking for an innovative leader to serve as the AVP Finance and Chief of Staff to the CFO. This position involves working closely with senior leadership to spearhead special projects and establish new financial process standards. The AVP will oversee essential financial initiatives while managing other key projects.

### **POSITION DUTIES AND RESPONSIBILITIES**

- Assess and evaluate the financial performance of the practice in relation to long-term and short-term financial goals, budgets, and forecasts.
- Assist the CFO in developing and executing key financial strategies, ensuring alignment with overall RP business objectives.
- Participate in pivotal decisions related to strategic initiatives and operational models.
- Facilitate communication and collaboration between the finance department and other business units, ensuring seamless execution of RP initiatives.
- Work closely with the internal leadership teams to successfully drive projects through to completion.
- Identify areas of opportunity to standardize, simplify, and streamline processes for continuous improvement.
- Lead the development of site-level financial reports that highlight key factors affecting performance by combining data from different sources, understanding RP's business model and collaborating with key stakeholders.
- Develop standardized methodologies for financial processes working in partnership with relevant teams.
- Conduct routine and ad hoc analysis to address critical business questions and uncover actionable insights
- Offer expertise and guidance to teams collaborating on special projects.
- Cultivate a culture that embodies RP's ITESA values, motivates strong performance, and boosts productivity.
- Perform other duties and projects as assigned

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Knowledge – Theoretic or practical understanding of a subject (e.g., Understanding of healthcare industry regulations, trends, and best practices).
- Skills – Proficiencies developed through training or experience (e.g., Proficiency in computer software including Microsoft Office Products. (Word, Excel, Access, Outlook and PowerPoint)).
- Abilities – Innate or developed capacities to perform tasks (e.g. Ability to work with and maintain confidential information).

**REQUIRED QUALIFICATIONS**

- Undergraduate degree in Accounting or Finance; MBA or CPA preferred.
- 5+ years of experience in finance operations, or financial planning and analysis, with a focus on healthcare finance and RCM/Revenue Recognition.
- Experience managing teams and collaborating with key stakeholders to gain consensus.
- Demonstrated ability to develop and execute financial plans, incorporating innovative approaches and capitalizing on unique opportunities.
- Excellent written and oral communication skills, interpersonal skills, and organizational skills.
- Ability to create and deliver executive-level presentations.

**Physical Activities**

Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like.

Never       Occasionally       Constantly

Moving self in different positions to accomplish tasks in various environments including tight and confined spaces.

Never       Occasionally       Constantly

Remaining in a stationary position, often standing or sitting for prolonged periods.

Never       Occasionally       Constantly

Moving about to accomplish tasks or moving from one worksite to another.

Never       Occasionally       Constantly

Adjusting or moving objects up to 15 pounds in all directions.

Never       Occasionally       Constantly

Communicating with others to exchange information.

Never       Occasionally       Constantly

Repeating motions that may include the wrists, hands and/or fingers.

Never       Occasionally       Constantly

Operating machinery and/or power tools.

Never       Occasionally       Constantly

Operating motor vehicles or heavy equipment.

Never       Occasionally       Constantly

Assessing the accuracy, neatness and thoroughness of the work assigned.

Never       Occasionally       Constantly

**Environmental Conditions**

Low temperatures.

Never       Occasionally       Constantly

High temperatures.

Never       Occasionally       Constantly



Outdoor elements such as precipitation and wind.

Never       Occasionally       Constantly

Noisy environments.

Never       Occasionally       Constantly

Hazardous conditions.

Never       Occasionally       Constantly

Poor ventilation.

Never       Occasionally       Constantly

Small and/or enclosed spaces.

Never       Occasionally       Constantly

No adverse environmental conditions expected.

Never       Occasionally       Constantly

### Physical Demands

Sedentary work that primarily involves sitting/standing.

Never       Occasionally       Constantly

Light work that includes moving objects up to 20 pounds.

Never       Occasionally       Constantly

Medium work that includes moving objects up to 50 pounds.

Never       Occasionally       Constantly

Heavy work that includes moving objects up to 100 pounds or more.

Never       Occasionally       Constantly

I have reviewed this job description and I understand all my job duties and responsibilities. I am able to perform the essential functions as outlined. If I have any questions about job duties not specified on this description that I am asked to perform, I should discuss them with my manager or a member of the Human Resources team.

I acknowledge that the job has been explained to me both verbally and in written format.

\_\_\_\_\_  
Support Teammate's Signature

\_\_\_\_\_  
Date