

POSITION OVERVIEW

Job Title: Manager, Payor Strategy & Contracting
Business Title: Manager, Payor Strategy & Contracting
Job Code: MGRPAYSTCONT
FLSA Status: Exempt
Department: RCM Payor Contracting
Reports to: Stephanie Kye
Location: Remote
Draft Date: 7/15/2026
Revision Date: NA
Approved By: Jamie Larsen
Role: Individual Contributor

POSITION SUMMARY

High-impact, strategic position responsible for supporting and executing key payor contracting initiatives that optimize contracting performance and support growth across Radiology Partners. This role reports to the AVP of Payor Strategy & Contracting, and partners closely with Revenue Cycle Management, Analytics, Finance, and Contracting leaders to develop analytical models, identify revenue opportunities, manage and drive projects forward, and provide actionable insights to senior leadership.

POSITION DUTIES AND RESPONSIBILITIES

- **Support Strategic Initiatives:** Leverage quantitative and qualitative analyses, develop frameworks, and facilitate project management for key payor contracting initiatives
- **Monitor and Report Performance:** Develop and maintain KPIs, dashboards, and senior leadership presentations
- Identify and advise on **revenue opportunities and challenges**
- **Drive Cross-Functional Collaboration:** Work closely with Analytics, Revenue Cycle Management, and Finance to develop well-thought-out analyses and models in support of key payor contracting initiatives
- **Present to Senior Leadership:** Synthesize complex analyses into actionable insights and deliver clear and focused messaging to senior leaders
- **Stay Informed on Industry Trends:** Track evolving payor and demographic dynamics, and advise on implications and potential impacts to the organization

KNOWLEDGE, SKILLS, AND ABILITIES

- Proven analytic and problem-solving skills
- Ability to work with complex models and generate meaningful insights and takeaways
- Strong project management skills, with ability to manage multiple and competing priorities
- Advanced knowledge of Microsoft Office products (Excel, Word, PowerPoint)
- Strong written and verbal communication
- Exceptional interpersonal skills, with the ability to work collaboratively with diverse stakeholders
- Highly motivated self-starter who is an excellent team player
- Ability to adapt to changes in the work environment and manage competing demands
- Strong ability to independently drive results and meet deadlines

REQUIRED QUALIFICATIONS

- B.A. or B.S. from a four-year College or University and 4+ years of related experience; or an equivalent combination of education and experience

PREFERRED PROFESSIONAL SKILLS AND EXPERIENCE

- Knowledge of healthcare strategy, finance or operations a plus
- Consulting or relevant healthcare experience a plus

Physical Activities

Ascending or descending ladders, stairs, scaffolding, ramps, poles and the like.

☒ Never ☐ Occasionally ☐ Constantly

Moving self in different positions to accomplish tasks in various environments including tight and confined spaces.

☒ Never ☐ Occasionally ☐ Constantly

Remaining in a stationary position, often standing or sitting for prolonged periods.

☐ Never ☒ Occasionally ☐ Constantly

Moving about to accomplish tasks or moving from one worksite to another.

☒ Never ☐ Occasionally ☐ Constantly

Adjusting or moving objects up to 15 pounds in all directions.

☒ Never ☐ Occasionally ☐ Constantly

Communicating with others to exchange information.

☐ Never ☐ Occasionally ☒ Constantly

Repeating motions that may include the wrists, hands and/or fingers.

☐ Never ☐ Occasionally ☒ Constantly

Operating machinery and/or power tools.

☒ Never ☐ Occasionally ☐ Constantly

Operating motor vehicles or heavy equipment.

☒ Never ☐ Occasionally ☐ Constantly

Assessing the accuracy, neatness and thoroughness of the work assigned.

☐ Never ☐ Occasionally ☒ Constantly

Environmental Conditions

Low temperatures.

☒ Never ☐ Occasionally ☐ Constantly

High temperatures.

☒ Never ☐ Occasionally ☐ Constantly

Outdoor elements such as precipitation and wind.

☒ Never ☐ Occasionally ☐ Constantly

Noisy environments.

☒ Never ☐ Occasionally ☐ Constantly

Hazardous conditions.

☒ Never ☐ Occasionally ☐ Constantly

Poor ventilation.

☒ Never ☐ Occasionally ☐ Constantly

Small and/or enclosed spaces.

☒ Never ☐ Occasionally ☐ Constantly

No adverse environmental conditions expected.

☐ Never ☐ Occasionally ☒ Constantly

Physical Demands

Sedentary work that primarily involves sitting/standing.

☐ Never ☐ Occasionally ☒ Constantly



Light work that includes moving objects up to 20 pounds.

☒ Never ☐ Occasionally ☐ Constantly

Medium work that includes moving objects up to 50 pounds.

☒ Never ☐ Occasionally ☐ Constantly

Heavy work that includes moving objects up to 100 pounds or more.

☒ Never ☐ Occasionally ☐ Constantly

I have reviewed this job description and I understand all my job duties and responsibilities. I am able to perform the essential functions as outlined. If I have any questions about job duties not specified on this description that I am asked to perform, I should discuss them with my manager or a member of the Human Resources team.

I acknowledge that the job has been explained to me both verbally and in written format.

Support Teammate's Signature

Date